

John Martinez

example@myemail.com | (098) 765-4321 | 456 My Street, San Diego, CA 76543

Caleb Morris
Camp Galileo
123 Your Street,
Houston, TX 12345
(123) 456-7890
example@youremail.com

[month, day, year]

Dear Mr. Morris,

As a lead camp counselor with nine years of experience, I have a proven track record of developing innovative youth development programs to broaden horizons and drive personal growth. In the past year with Sherwood Forest Summer Camp, I integrated new activities to educate children on environmental challenges and conservation. I can succeed similarly for your organization in the senior camp counselor position.

Sunnybrook Camp's reputation for community service and conservation activities draws me to apply for this position. I am confident my leadership capabilities and program development expertise will allow me to immediately contribute in a fast-paced camp environment:

- Led the development and implementation of new activities to broaden children's understanding of the environment and conservation, including nature hikes and building compost bins
- Managed a team of 12 camp counselors, assisted with behavioral management and conflict resolutions, and provided training, mentorship, and support
- Ensured the safety and well-being of campers at all times and communicated effectively with parents to resolve behavioral issues and facilitate personal growth for campers

I would like to schedule an interview to provide more insights into how my background in environmental education could benefit your organization. You may contact me via phone or email for any additional questions about my background. Thank you for your time and consideration.

Sincerely,

John Martinez