

# Allison Rosenberg

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456 My Street, San Diego, CA 76543

**Mr. Hector Martinez**  
**Empellon**  
**123 Your Street,**  
**Houston, TX 12345**  
**(123) 456-7890**  
**example@youremail.com**

[month, day, year]

Dear Mr. Martinez:

As a waitress at an upscale Mexican restaurant, I've won multiple service awards and found ways to enhance collaboration between the front-of-house and back-of-house staff. I believe my fine dining experience will allow me to thrive in Empellon's advertised waitress position.

Your restaurant's reputation for food and service quality aligns with my four years of waitress experience. Throughout my career to date, I've gained advanced skills in team training, product promotions, and system improvement. I've demonstrated these skills through my recent achievements, which include the following:

- Raising guest satisfaction from 78% to 92% by enhancing communication protocols and training servers on how to use the POS system for custom items
- Generating 130% of sales goals by successfully promoting daily specials and upselling menu items to guests
- Training 15+ new servers on restaurant standards, menu items, and daily operations

I hope to speak with you soon about how I can help your restaurant deliver high-quality service to guests. Please call or email me to schedule an interview. Thank you for your time and consideration.

Sincerely,

Allison Rosenberg