

# Cameron Malfara

example@myemail.com

(098) 765-4321

456 My Street, San Diego,  
CA 76543,

Tyrone Jackson  
Belmont Fire Department  
123 Your Street,  
Houston, TX 12345  
(123) 456-7890  
example@youremail.com

[month, day, year]

Dear Mr. Jackson,

As a firefighter with over five years of experience as a first responder, I've developed expertise in determining appropriate fire suppression techniques during emergency situations. During my time with the Lexington Fire Department, I led teams of over 15 firefighters to safely rescue civilians and provide emergency medical treatment during large house fires and hazardous materials incidents. I believe my leadership capabilities make me an ideal candidate for the firefighter position with your organization.

Belmont Fire Department's reputation as a community-focused organization with an inclusive culture draws me to apply for this position. Your dedication to providing public safety programs to the community strongly aligns with my core values. I believe I can provide valuable contributions in the firefighter position based on the following achievements from my career:

- Led response to emergency fires, administered emergency medical treatment to civilians, and ensured compliance with safety protocols during rescue operations
- Coordinated with emergency medical technicians (EMTs), firefighters, law enforcement, and first responders to rescue civilians and administer life-saving medical treatment for smoke inhalation and burns
- Conducted safety and maintenance inspections of equipment and vehicles

I'd like to set up an interview to provide more insights regarding how my unique experience can benefit your organization during emergency response incidents. You can contact me via phone or email at your earliest convenience. Thank you for your time and consideration.

Best regards,

Cameron Malfara