

Anthony Gentile

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456 My Street, San Diego, CA 76543

Caleb Morris

Orson Molding Inc.

123 Your Street,

Houston, TX 12345

(123) 456-7890

example@youremail.com

[month, day, year]

Dear Mr. Morris,

As a machine operator with three years of experience, I've developed expertise in injection molding processes and product manufacturing. While at Johnson Manufacturing Company, I operated and maintained injection molding press machines and identified opportunities to increase throughput by 10%. My ability to improve operating efficiency would be an asset to your organization.

Orson Molding Inc.'s prestigious reputation for quality control is what draws me to apply for this position. As a machine operator, I coordinated with technical teams and management to develop a standardized quality management system for the organization. My background in product manufacturing would be an asset to your team based on the following career achievements:

- Operated injection molding press machines to support product manufacturing activities, performed preventative maintenance, and identified opportunities to increase throughput by 10%
- Coordinated with a team of machine operators and management personnel to develop quality control procedures and create a standardized quality management system
- Provided training to five new team members on machine operation, operating procedures, quality management systems, and manufacturing protocols

I look forward to speaking with you further regarding how my experience in product manufacturing can support your organization's continued growth. You may contact me via phone or email for additional questions about my background. I appreciate your time and consideration.

Best regards,

Anthony Gentile