

Allison Rosenberg

youremail@example.com

(123) 456-7890

123 Convoy St., San Diego, CA 12345

Mr. Caleb Morris
Hiring Manager
XYZ Public School
(123) 456-7890
email@example.com

June 3, 2024

Dear Mr. Morris:

Through my 10 years of experience at two middle schools, I've found new ways to broaden special education programs' scope and positive impact. I would be very interested in helping you effect similar positive change at your school.

A natural collaborator, I'm committed to building strong relationships with parents, classroom teachers, and school administrators. Through these relationships, I've been able to help schools improve special education and address issues like bullying, peer pressure, and conflict among students. And by promoting a more positive school environment, I've helped special education students make significant strides in their learning and engagement with peers and the community.

My teaching experience has also focused on these areas:

- Overseeing curriculum development for students with mental and physical disabilities, including autism spectrum disorder and hearing impairments
- Managing, evaluating, and coaching small teams of special education teachers
- Creating IEPs in close communication with parents and psychologists

This is just a sample of the skillset and collaborative spirit I bring as a special education teacher. I would appreciate the chance to speak with you further about how I can support students at your school. Please call or email me to arrange an interview. Thank you for your time. I look forward to speaking with you soon.

Sincerely,

Allison Rosenberg