

# Alyssa Brown

example@myemail.com

(098) 765-4321

456 My Street, San Diego, CA 76543.

Tyrone Jackson  
Bobby Flay Steakhouse  
123 Your Street,  
Houston, TX 12345  
(123) 456-7890  
example@youremail.com

[month, day, year]

Dear Mr. Jackson,

As a manager with over eight years of experience within the restaurant industry, I've developed expertise in leading diverse, high-performance teams to improve the guest experience. As a restaurant manager at Fogo De Chao, I oversaw \$7 million in annual profit and loss (P&L) and coordinated all aspects of daily operations. I believe my leadership capabilities and people management skills will allow me to provide valuable contributions to your company in the general manager position.

Bobby Flay's Steakhouse has a reputation for excellence that resonates with me as a professional within the restaurant space. I am confident I can help continue to further this reputation and enhance guest satisfaction based on the following professional achievements:

- Oversaw operations for a high-end Brazilian steakhouse, managed P&L valued at over \$7 million and identified opportunities to enhance workflows and operational efficiency
- Managed 30 servers, hostesses, and sous-chefs, and led efforts to improve communication between the front of the house and back of the house during high-volume periods
- Developed new procedures to improve inventory management and forecasting, which reduced waste by 15%

I would like to schedule an interview to discuss further how my experience within the restaurant industry can help Bobby Flay's Steakhouse continue to enhance the guest experience and improve daily operations. You may contact me via phone or email at your convenience. Thank you for your time and consideration.

Sincerely,

Alyssa Brown