

Melissa Kantor

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456 My Street, San Diego, CA 76543

Theresa Markowski
Falmouth High School
123 Your Street,
Houston, TX 12345
(123) 456-7890
example@youremail.com

[month, day, year]

Dear Ms. Markowski,

As a student teacher at Amherst High School, I delivered first-year language arts courses to four classes of over 30 high school students. I also created engaging lesson plans to aid students in developing critical analysis skills and acquiring a broader understanding of literary themes and historical significance. My ability to improve student engagement will allow me to thrive in the high school teacher position at your school.

Falmouth High School has a reputation for providing high-quality English courses that challenge and engage student minds, which strongly aligns with my background as an educator. I can continue to help improve the English program at your high school based on the following achievements from my career:

- Taught courses covering “Animal Farm,” “Brave New World,” and “Hamlet,” and planned small group activities to facilitate student engagement with subject material
- Conduct lesson planning, perform curriculum development, and coordinate with fellow educators to drive student-centered learning across the learning institution
- Build relationships with students to facilitate academic growth and prepare students for AP courses and college education

I hope to schedule an interview with you to further discuss how my experience as an English teacher can be an asset to your institution. Feel free to contact me via phone or email at your earliest convenience with any questions you may have. I appreciate your time and consideration.

Sincerely,

Melissa Kantor