

# Anthony Gentile

example@myemail.com | (098) 765-4321

456 My Street, San Diego, CA 76543

Caleb Morris  
Anastasia Italiano  
123 Your Street,  
Houston, TX 12345  
(123) 456-7890  
example@youremail.com

[month, day, year]

Dear Mr. Morris:

I'm reaching out regarding the restaurant manager position with Anastasia Italiano. As you can see from my resume, I have over seven years of experience managing operations for high-end Italian restaurants. In my previous role, I overhauled the menu to expand the craft beer selection by collaborating with local breweries. This increased annual revenue by over 20%. I can generate similar success for your establishment as the new manager.

Anastasia Italiano's reputation for its authentic cuisine is what draws me to apply for the position. Throughout my career, I've constantly strived to create a fine dining atmosphere representing Italian culture. My unique experience within the restaurant industry makes me an ideal fit for this role. Some of my previous successes include:

- Managed daily operations for a high-end Italian restaurant, coordinated menu development and vendor relationships, and oversaw an operating budget of over \$3 million
- Led a team of 40 servers, hostesses, and sous-chefs and drove efforts to improve communication between front and back of the house during high-volume periods
- Identified opportunities to expand the draft selection, developed partnerships with local breweries, and successfully increased alcohol sales by \$150,000

I look forward to telling you more about how my management experience and knowledge of Italian cuisine could help your establishment continue to grow. Feel free to contact me via phone or email at your convenience. Thank you for your time and consideration.

Best regards,

Anthony Gentile