

Lia Pearce

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456 My Street, San Diego, CA 76543

Nathan Rose
Lombardy Elementary School
123 Your Street,
Houston, TX 12345
(123) 456-7890
example@youremail.com

[month, day, year]

Dear Mr. Rose,

During my practicum placement in my final year at Wilmington University, I received the highest possible grade for teaching and learning in my last observation. My assessor praised my careful task differentiation and engaging delivery. I hope to provide similarly effective lessons as a third-grade teacher at Lombardy Elementary School.

As a diligent new graduate with a passion for tailoring teaching to reflect students' cultures and interests, Lombardy Elementary School's reputation for celebrating diversity excites me. I believe that I have the creativity and sound pedagogical knowledge to help your students meet their educational potential. My most significant achievements include:

- Receiving praise three times from my placement supervisor for my creative use of visuals to support students with special educational needs
- Consistently scoring in the top 10% of my class for written coursework
- Collaborating with five colleagues during my practicum to design a curriculum for struggling readers that boosted attainment by 20%

I look forward to meeting with you to discuss how I can become a valuable and enthusiastic member of your school's community. Please feel free to contact me to set up an interview.

Sincerely,

Lia Pearce

P.S. I would like to tell you how I helped a fourth-grade student overcome her anxiety around speaking in class last year.