

Allison Rosenberg

example@myemail.com | (098) 765-4321

456 My Street, San Diego, CA 76543

Lori Taylor

Maggiano's

123 Your Street,

Houston, TX 12345

(123) 456-7890

example@youreemail.com

[month, day, year]

Dear Ms. Taylor,

I'm interested in applying for the server position with Maggiano's. During my time as a waiter at Not Your Average Joes, I achieved a 91% guest satisfaction rating in a high-volume restaurant environment. These experiences have allowed me to develop expertise in guest relations and team collaboration, which I believe would make me an asset to your company.

Maggiano's reputation for the quality of both its cuisine and service standards is what draws me to apply for this opportunity. I am confident I can provide valuable contributions to your team based on prior career achievements within the hospitality industry:

- Exceeded monthly sales goals by 20% to 30% by consulting guests on menu items, upselling daily specials, and providing recommendations based on dietary needs and restrictions
- Achieved a 91% guest satisfaction score in 2023 by responding to guest needs and communicating with patience and understanding
- Coordinated with kitchen staff, servers, and hostesses to ensure compliance with service standards during high-volume periods

I hope to speak with you further regarding how my expertise in guest relations could benefit your establishment. Feel free to contact me via phone or email at your convenience. Thank you for your time and consideration.

Best regards,

Allison Rosenberg