

Tia Murray

example@myemail.com

(098) 765-4321

456 My Street, San Diego,
CA 76543,

Aleksandra Riley
Hy-Vee
123 Your Street,
Houston, TX 12345
(123) 456-7890
example@youremail.com

[month, day, year]

Dear Ms. Riley,

My most significant achievement of 2020 was planning and delivering a patient education initiative to increase awareness of safe medication usage during pregnancy. This project reduced adverse incidents by 45% over five months. I hope to demonstrate the same flair for community engagement as a Senior Pharmacist at Hy-Vee.

I know that you are looking for a seasoned community pharmacist with the ability to lead a large team to deliver outstanding patient care. I believe that my 14+ years of experience and strong links with the local community make me the ideal candidate. My recent achievements include:

- Acting as a preceptor to five student pharmacists in the last two years, one of whom became a permanent staff member following their graduation
- Providing ongoing training for pharmacy technicians, leading to a productivity increase of 43% and error reduction of 76%
- Leading my team to provide the highest standards of patient care and service, earning a 99% patient satisfaction rating last year

I would relish the opportunity to explore how my extensive clinical knowledge and inspirational leadership can help Hy-Vee serve the Des Moines community. I am available for an interview whenever is convenient for you.

Sincerely,

Tia Murray, Pharm.D.

P.S. I would love to explain why I received an APhA Community Pharmacy Residency Excellent in Precepting Award in 2018.