

## Pat Martin

North Philadelphia Charter School

123 Your Street,

Houston, TX 12345

(123) 456-7890

example@youremail.com

[month, day, year]

Dear Pat Martin,

I'm reaching out about the third-grade teacher position with North Philadelphia Charter School. During my six years as an educator, I've increased goal attainment for students from 75% to 83% using a variety of innovative teaching strategies. I can achieve similar success for your learning institution in this position.

North Philadelphia Charter School's mission of fostering student growth through technology and arts draws me to apply for this opportunity. Throughout my career, I've collaborated with faculty and parents to improve education equity by improving access to learning technology and artistic programs. I am confident I can provide quality education to your students based on previous successes:

- Managed a classroom with 20 to 25 third-grade students, developed curriculum and group learning activities to facilitate academic growth and enrichment, and successfully increased goal attainment for students from 75% to 83%
- Established a positive classroom environment centered on diversity and inclusion
- Collaborated with faculty and parents to lead diversity initiatives to support equity in education, including the implementation of holistic learning methodologies

I look forward to speaking with you further about how my knowledge of holistic learning methodologies can benefit your students and organization. Feel free to

contact me via phone or email for any additional questions you may have about my background. I appreciate your time and consideration.

Sincerely

Mina Sayed