

Natalie Byers

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(098) 765-4321

456 My Street, San Diego,
CA 76543,

Andy Sanders
Advocate Solutions
123 Your Street,
Houston, TX 12345
(123) 456-7890
example@youremail.com

[month, day, year]

Dear Mr. Sanders,

Maintaining and nurturing business relationships to gain trust, referrals, and repeat business is one of my biggest accomplishments during my 2+ years as an account manager. Now, I'm interested in bringing my success to Advocate Solutions.

I was enthusiastic to learn of Advocate Solutions' goals for national growth and future potential for exciting career opportunities. I would like to bring my experience in problem resolution and my ability to execute marketing and sales plans to your organization.

Some of my past successes include:

- Overseeing and managing 50+ accounts while prospecting up to 200 companies
- Selecting a pitch team and developing our presentation strategy, resulting in a 38% win rate of new accounts
- Creating appealing new visual merchandise materials to attract new customers

I'd like to set up an interview to discuss my past achievements and how I can use my experience to help further Advocate Solutions' growth plans. Please let me know when you are available to meet.

Best Regards,

Natalie Byers