

Isabelle Burns

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456 My Street, San Diego, CA 76543

Ladonna Bishop
Miami Dade College
123 Your Street,
Houston, TX 12345
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example@youremail.com

[month, day, year]

Dear Ms. Bishop,

Reducing falls by 32% for patients on my roster in 2023 was my proudest achievement as a home health aide so far. My excellent knowledge of dementia care and a keen awareness of health and safety best practices for people with limited mobility helped me keep my patients safe. I hope to bring the same dedication to a career in nursing.

As a committed health care worker with over two years' experience and a passion for improving the lives of vulnerable community members, Miami Dade College's reputation for excellent teaching appeals to me. The following achievements demonstrate I have the ability to excel:

- Receiving praise four times during my performance appraisals for providing dignified personal care and toileting assistance
- Reducing hospital admissions by 22% for my patients in 2020 by providing nutritious meals and facilitating safe physical activity whenever possible
- Being thanked by a patient's relative for providing companionship after she experienced a major stroke

Please feel free to get in touch to arrange a convenient interview. I look forward to exploring how my empathy and strong clinical knowledge can help me serve the community as a nurse.

Sincerely,

Isabelle Burns

P.S. I would love to explain why I was promoted after 1 year of service.