

# Amar Singh

example@myemail.com

(098) 765-4321

456 My Street, San Diego, CA 76543

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Matthew Johnson  
Arc Tech  
123 Your Street,  
Houston, TX 12345  
(123) 456-7890  
example@youremail.com

[month, day, year]

Dear Mr. Johnson,

I'm reaching out regarding the senior software developer position at Arc Tech. With over seven years of experience within the technology industry, I have a proven track record of developing innovative technical solutions from conception to launch. I am confident my expertise in project management would be an asset to your organization in this position.

Arc Tech's reputation for creativity and innovation is what draws me to apply for this opportunity. As a software developer, I have a passion for identifying creative solutions to complex technical challenges. I believe I can create value for your clients and team based on previous successes:

- Developed and launched a major upgrade to the web-based employee interface, with uninterrupted flow of business-critical operations, leading to a 15% increase in efficiency
- Coordinated with a team of 15 developers to write proprietary software and maintain systems for 60 enterprise clients using C++ and Linux platforms
- Collaborated with project managers and IT teams to identify critical components, define new product features, and improve functionality to ensure user satisfaction

I hope to speak with you further regarding how my software development expertise could benefit your organization. You may contact me via phone or email at your convenience. I appreciate your time and consideration.

Sincerely,

Amar Singh