

John Bergsen

example@myemail.com | (098) 765-4321

456 My Street, San Diego, CA 76543

Lori Taylor

Magnus Corp

123 Your Street,

Houston, TX 12345

(123) 456-7890

example@youreemail.com

[month, day, year]

Dear Ms. Taylor:

As you can see from my attached resume, I have over 10 years of experience leading high-performance engineering teams to design power systems and execute industrial engineering projects valued at up to \$20 million. My exceptional leadership skills and passion for innovation within the electrical engineering space will allow me to generate results for your company as the new engineering manager.

Magnus Corp's reputation as one of the nation's leading providers of industrial engineering solutions draws me to apply for this opportunity. As a senior electrical engineer, I excel in developing top talent to identify creative solutions to large-scale engineering challenges. I can help your team continue to excel based on my professional achievements:

- Managed a team of 25 engineers throughout all phases of the project lifecycle and executed industrial projects with budgets ranging from \$3 million to \$20 million
- Oversaw the design, testing, and maintenance of electrical components and power systems for enterprise customers and ensured alignment of specifications with business and cost requirements
- Provided recommendations to improve the reliability of site equipment and implemented preventative maintenance procedures to reduce malfunctions by 28%

I would like to schedule an interview to tell you more about how my background in industrial engineering can create value for your organization. Please feel free to contact me via phone or email at your convenience.

Thank you for your time and consideration.

Best regards,

John Bergsen