

# Brent Larson

example@myemail.com

(098) 765-4321

456 My Street, San Diego, CA  
76543,

Chelsea Huang  
RE Family Services  
123 Your Street,  
Houston, TX 12345  
(123) 456-7890  
example@youremail.com

[month, day, year]

Dear Ms. Huang,

In 2020, I developed a risk assessment model that improved child neglect detection by 60% and was replicated across multiple counties. This work earned me a shortlisting for an NASW Social Worker of the Year award. I hope to use my excellent assessment skills to create supportive and effective family treatment plans to benefit RE Family Services' clients.

I understand that RE Family Services is seeking an individual with extensive experience in parental education and the ability to lead teams of advocates to improve vulnerable children's lives. My 9+ years' experience and commitment to child welfare are perfectly aligned with your organization's core values. My recent accomplishments include:

- Successfully supporting numerous families to access benefits and housing assistance.
- Designing and delivering a child safety education program for parents that reduced accidental injuries of vulnerable children by 65%.
- Training three new advocates to support at-risk families with household budgeting and healthy meal planning.

I would like to explain further how my leadership experience can help the RE Family Services advocate team improve outcomes for even more vulnerable children and their families in 2021. Please don't hesitate to reach out to arrange an interview.

Sincerely,

Brent Larson

P.S. I would love to tell you how I achieved a 95% family satisfaction rating last year.