

Allison Rosenberg

Floral Delivery Driver | 123 Convoy St, San Diego, CA 12345 | (123) 456-7890 | allison@example.com

December 5, 2024

Ms. Rachel Johnson

Hiring Manager
Sally's Floral Delights
(123) 456-7890
email@example.com

Dear Ms. Johnson:

Currently, I'm ranked #3 on a 12-person team for overall efficiency in delivering floral arrangement orders to customers. I hope to bring that same dedication to your company.

Your job ad jumped out at me, particularly the call for a delivery specialist "committed to delivering floral orders according to exact client expectations in a timely, professional manner." This has been the focus of my four years of delivery experience.

My work highlights and credentials also include the following:

- Have a keen eye for quality, closely inspecting arrangements for damage, and reporting any issues to the florist
- Combine a natural sense of direction with expert knowledge of local routes and corporate customers
- Was recently honored for perfect attendance over four years of service
- Focused on safety and have a clean driving record
- Possess a strong customer relations background, with three years in the retail and service industries

The enclosed resume contains a complete overview of my experience.

I'd love to learn more about your company and how I can advance your goals. May I please speak with you about the Delivery Specialist opening further? If so, please call or email me to schedule an interview. I appreciate your time and look forward to possibly hearing from you soon.

Sincerely,

(Insert Signature Here)

Allison Rosenberg