

Kelly Alvarez

Cosmetologist | kellyalvarez@youremail.com | (123) 456-7890 | Portland, OR 12345 | [LinkedIn](#)

January 1, 2024

Ashley Campbell

Hiring Manager
Campbell Beauty Salon
(987) 654-3210
ashley@campbellbeautysalon.com

Dear Ms. Campbell,

As a licensed cosmetologist at Selena Beauty Parlor, I delivered hair and cosmetic services to over 10 to 15 clients per day, including facials, haircuts, and coloring. Over the first six months of employment, I received customer satisfaction scores of over 90%. I hope to bring the same level of success to your clients in this position.

Campbell Beauty Salon has a strong reputation for delivering quality beauty services to clients. As a cosmetologist, I have a passion for using creative techniques to bring the client's vision to life. I can continue to grow your brand's reputation based on my career achievements:

- Achieved early career success in the cosmetology industry by utilizing an empathetic approach to beauty services, resulting in being in the top three customer service rankings across the team
- Conducted sales for beauty products and upsold services to customers, which included achieving over 120% of quota month over month
- Provided recommendations to clients on hairstyles, color, and aftercare products

I would like to schedule an interview to tell you more about how my client relations skills can help grow your customer base. Feel free to contact me via phone or email at your convenience for any additional questions. Thank you for your time and consideration.

Sincerely,

(Insert Signature Here)

Kelly Alvarez