

# RAYMOND ORTIZ

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**Hector Santos**  
Senior Hiring Manager  
Alvera Security Solutions  
(987) 654-3210  
hectorsantos@alverasecuritysolutions.com

Dear Mr. Santos:

While serving in the U.S. Army, I managed cybersecurity operations, mitigated threats, and provided technical support at a base with over 10,000 personnel. With over eight years of experience identifying innovative security solutions, I can leverage my military background to create value for your company.

Alvera Security Solutions's reputation as an industry leader within the cybersecurity space excites me about this opportunity. During my time at Fort Nelson, I coordinated security operations to protect weapon, aviation, and navigation systems from potential cyberattacks. I can help further enhance cybersecurity protocols for your clients based on my career achievements:

- Oversaw cybersecurity operations, developed new security protocols, and successfully identified and mitigated potential domestic and foreign cybersecurity risks
- Managed a team of 25 civilian and military employees and coordinated the delivery of tactical and technical support to subordinates and superior officers at a base with over 10,000 personnel
- Triaged phones, password resets, VPN, and internet connectivity, prevented cybersecurity threats, and oversaw access management to ensure data integrity

I look forward to telling you more about how my cybersecurity expertise and leadership capabilities could benefit your organization. Feel free to contact me via phone or email at your convenience. I appreciate your time and consideration.

Best regards,

*(Insert Signature Here)*

**Raymond Ortiz**