

# Taylor Nash

English Tutor | t.nash@myemail.com | (901) 234-5678 | 123 Main Rd., Lincoln, NE 43210

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March 15, 2024

## Nicola Hardy

Senior Hiring Manager  
Sylvan Learning  
(678) 901-2345  
n.hardy@youreemail.com

Dear Ms. Hardy,

In 2020, 65% of my private students exceeded their predicted exam results by two grades or higher. My inspiring materials and engaging teaching style motivated them to work hard and achieve their full potential. I am excited to provide the same energetic and purposeful curriculum delivery as a tutor at Sylvan Learning.

I understand that you are looking for a qualified high school English teacher with experience planning and teaching high-quality lessons online. As a dedicated practitioner with more than seven years of experience and two years spent exclusively teaching via online platforms, I believe my successful track record demonstrates my suitability. My recent accomplishments include:

- Securing rapid progress for students with English as an additional language, resulting in an 85% pass rate for this group
- Using my strong assessment skills to identify learning gaps and generate personalized progress plans, improving overall attainment by 43%
- Delivering a successful special interest class to engage students with Shakespeare's works with a 100% retention rate

I am available at your convenience to discuss how my extensive experience and outstanding teaching practice can best serve Sylvan Learning's students.

Sincerely,

*(Insert Signature Here)*

**Taylor Nash**