

Cameron Malfara

Electrician Apprentice
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January 1, 2024

Ms. Lori Taylor

Senior Hiring Manager
Manhattan Energy
(987) 654-3210
loritaylor@manhattanenergy.com

Dear Ms. Taylor,

As a licensed apprentice electrician, I've developed an advanced understanding of electrical theory and building schematics. During my time with Brooklyn Electric Co., I coordinated with a team of electricians to perform testing, installations, and maintenance for over 130 customers. My experience troubleshooting complex electrical issues would be an asset to your organization.

Manhattan Energy's reputation for providing quality customer service aligns strongly with my professional background. I can aid your team in continuing to grow this reputation for excellence based on the following accomplishments from my career:

- Achieved positive customer service ratings of 91% by coordinating with electricians to complete residential installation projects ahead of schedule
- Performed inspections to identify potential safety hazards, diagnosed critical issues, and conducted repairs in strict adherence to building codes and safety regulations
- Completed an extensive training program under licensed electricians and developed an advanced knowledge of electrical theory, NEC electrical codes, and blueprint reading

I would like to schedule an interview to provide more insights into how my electrical theory and customer service expertise can be an asset to your organization. Feel free to contact me via phone or email for additional questions about my background. I appreciate your time and consideration.

Sincerely,

(Insert Signature Here)

Cameron Malfara